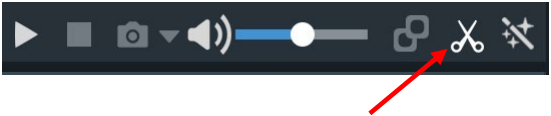
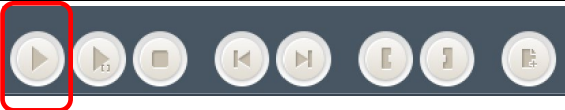


Video Cropping Guide for Windows Users

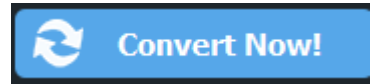
You may need to use a video cropping tool to:

- Reduce the size of your video file for uploading
- Remove unwanted content before and/or after the portion of your file you intend to submit

Please follow these instructions to download and run this free software tool:

1. Download the free software from www.any-video-converter.com/products/for_video_free/ and follow the instructions on the website and the installer to install Any Video Converter. Note that you should perform a Custom Installation to avoid installing additional software. Please note that links to third-party software are provided by Pearson as a courtesy, and do not constitute an endorsement of any third-party products or services you may access. If you do access a third-party site and/or software, you do so at your own risk.	
2. Open Any Video Converter and click the “Add or Drag File(s)” button to identify the video file(s) you want to crop.	
3. Begin playing the video, and then from the tool panel select the “clip this item” icon that resembles a pair of scissors.	
4. As the video plays, click the start point and end point buttons to crop the desired portion of your video.	
5. Click on the cropped segment, and then click the “play segment” button to review the segment.	
6. Click “Apply” to save your work, and then “OK” to return to the main window.	

7. Click the “Convert Now” button. Once the conversion is complete, the folder containing your new video file will open automatically. Drag and drop this file to your desktop, and you’re ready to upload it to your portfolio!



For Additional Support

Please visit the program website, www.nc.nesinc.com, to review additional support materials.